

Community Cafe Volunteer

Location: Wesley's Café, New Malden Methodist Church, 49 New Malden High Street, KT3 4BY Contact: Lee on email <u>nmmc.wesleys@hotmail.com</u>

Overview:

The Community Café volunteer will be responsible for delivering high-quality service to café visitors, managing transactions, and maintaining cleanliness in our welcoming community space. Wesley's Café is a part of New Malden Methodist Church's community outreach, offering affordable refreshments and promoting a wellness programme for community well-being.

Key Areas of Responsibility:

- Ensuring a warm and welcoming environment, delivering outstanding customer service
- Providing efficient service to customers (including children and vulnerable adults)
- Taking payments for refreshments, cards, events, etc.
- Able to setup, operate, and cleanup café and counters before, during, and after service.

Personal Skills Required:

- Friendly and engaging personality with strong communication skills; comfortable working independently and handling pressure.
- Enjoy interacting with the public, able to initiate conversations, and genuinely committed to delivering excellent service.
- Have a willingness to learn, take direction, and proactively support team members; capable of multitasking effectively.
- Able to remain on feet during the two-hour shift and carry trays and crockery as needed.
- Organised, efficient team player with a strong sense of responsibility.
- Accurate in handling money, providing change, and managing separate payments for drinks, cards, and books.
- Maintains a high standard of personal presentation and professionalism.
- Knowledge of basic food hygiene.
- Awareness of health and safety practices.

This role offers the opportunity to contribute meaningfully to the community while supporting Wesley's Café's mission of fostering well-being and connection.

To learn more and to apply, please contact Lee, Wesley's Development Officer

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Wesley's Community Hub

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